

California Antique Slots, Inc. - (805) 583-0785 (FAX)

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Preventative Maintenance on the Slot Floor

The optimal situation is to have a dedicated preventative maintenance crew that would focus on routine maintenance and cleaning but would also be available for bigger projects if needed.

Get dust masks (NIOSH 95). To safely clean the machines obtain an excellent vacuum cleaner with a HEPA filter. Have an array of attachments. Get an air compressor that is transportable and has excellent air capacity. Be sure it has a Flexilla hose at least 50 feet in length. Obtain ESS goggles for eye protection when working around compressed air and dust. Use hearing protection: over-the-ear, or foam ear plugs. Noise in an enclosed area is quite fatiguing to the workers and the guests, yet those working on each machine face the loudest noises.

Start at one end of the casino floor and work your way to the other end. Place an entire area of a slot floor out of service so that guests are not disturbed with excessive noise or dust.

Every similar cabinet type and slot type should be done the same way with the same standards. The following steps are generic and should be adapted to the particular machines in your casino. The maintenance process between differing cabinet types will vary somewhat; a list of steps must be created for each type.

Safety First!

Have one hand behind your back if you are working on live circuits. Line current is deadly! Work with a partner. Be sure he/she knows CPR and that there is an AED available nearby. Be sure there is a fire extinguisher and adequate smoke alarms/detectors throughout the casino floor. Train the staff to recognize (and respond to) emergencies. Be sure this training is performed consistently and regularly throughout the year.

Slot Machine Maintenance Check

Date and Time:
Location:
Name of Game:
Denomination:
Model Number:
Serial Number:
Type of Game:

Slot Machine Maintenance Check

Game Preventative Maintenance Checklist	
Vacuum Machine	Vacuum the machine thoroughly BEFORE performing any other work. Pay close attention to the fans and vents.
Blow Out Machine	Blow out the machine AFTER thoroughly vacuuming.
Machine Locks	Check all locks for functionality. Lube all locks. Replace locks if necessary.
Door Hardware	Check door latches for proper functions. Lube if necessary. Tighten all screws and mounting hardware. Check doors for proper alignment.
Player Tracking	Verify that the game is communicating correctly. This can be done by inserting a test ticket into the bill acceptor. Replace any displays, key pads and mag readers if necessary.
Sound	Check to make sure the sound is working properly. Adjust to a normal level. Check the option sheets or manual for correct levels.
Button Function	Check all button functions including button lights. This includes removing and cleaning buttons if applicable. (Be especially careful with slant tops.)
Cabinet Cooling	Verify the cooling fans are spinning and working properly. This includes power supplies and monitor fans. Replace as needed. If a fan is not working properly, it can cause machine lock-ups and disrupt guest play. Vacuum, then blow out any dust build-up on fans. In addition, vacuum, then blow out all exhaust and intake vents.

Game Preventative Maintenance Checklist (continued)		
Slot Chairs		Check the chair to make sure it sits properly on the floor so it does not rock. Make sure the chair back is secure. Check for large cigarette burns and stains. Replace if necessary.
Bases		Clean all bases. Use black touch-up paint if bases are scuffed or scratched.
Toppers		Clean all toppers and candle lights.
Bill Acceptors		Verify all bezel and bill acceptor lights are functional. Insert a test ticket to test bill acceptor.
Monitors		Check for scratches on touch screen. Calibrate touch screens. Adjust monitor size so it fits on the screen. DO NOT ADJUST the brightness or contrast on monitors.
Printers		Verify all bezel and printer lights are functional. Insert a test ticket and cash it out to verify printer functionality.
Machine Lighting		Verify all lights are functional and replace any lights, ballast, or starters as needed.
Exterior		Remove any tape, glue or double-faced tape. Do a final wipe-down with non-aggressive window washing liquid and a soft cloth. Polish any chrome if applicable.

Summary:

Assessment:

Recommendations:

Name of Casino Supervisor:

Signature:

Thomas R. Baker - California Antique Slots, Inc.

Signature:

Date/Time: